

To: Daly, Eric[Daly.Eric@epa.gov]
From: Stephens, Janet
Sent: Fri 8/18/2017 7:31:04 PM
Subject: RE: Daly NFB August 1st Travel Voucher Info

Thanks you too!

From: Daly, Eric
Sent: Friday, August 18, 2017 3:30 PM
To: Stephens, Janet <Stephens.Janet@epa.gov>
Subject: Re: Daly NFB August 1st Travel Voucher Info

Ok. Done. Have a nice weekend

Regards,

Eric M. Daly
On-Scene Coordinator/Radiological Response Specialist
US Environmental Protection Agency- Region II

ERRD/RPB/PPS
2890 Woodbridge Avenue
Edison, NJ 08837
daly.eric@epa.gov
908-420-1707

"We must, indeed, all hang together, or assuredly we shall all hang separately", Benjamin Franklin

On Aug 18, 2017, at 3:28 PM, Stephens, Janet <Stephens.Janet@epa.gov> wrote:

No sir its ready for your stamp now.

From: Daly, Eric
Sent: Friday, August 18, 2017 3:27 PM
To: Stephens, Janet <Stephens.Janet@epa.gov>
Subject: Re: Daly NFB August 1st Travel Voucher Info

That's all that I saw. I am ready to sign. Can I do that or do I need to receive another email?

Regards,

Eric M. Daly
On-Scene Coordinator/Radiological Response Specialist
US Environmental Protection Agency- Region II

ERRD/RPB/PPS
2890 Woodbridge Avenue
Edison, NJ 08837
daly.eric@epa.gov
908-420-1707

"We must, indeed, all hang together, or assuredly we shall all hang separately", Benjamin Franklin

On Aug 18, 2017, at 3:22 PM, Stephens, Janet <Stephens.Janet@epa.gov> wrote:

I made the changes please let me know if any other changes are needed or if you are ready to stamp the Voucher signed.

Thanks

From: Daly, Eric
Sent: Friday, August 18, 2017 3:15 PM
To: Stephens, Janet <Stephens.Janet@epa.gov>
Subject: Re: Daly NFB August 1st Travel Voucher Info

Thanks. Will that be completed today?

Regards,

Eric M. Daly
On-Scene Coordinator/Radiological Response Specialist
US Environmental Protection Agency- Region II

ERRD/RPB/PPS
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Edison, NJ 08837
daly.eric@epa.gov
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Benjamin Franklin

On Aug 18, 2017, at 12:35 PM, Stephens, Janet <Stephens.Janet@epa.gov> wrote:

Ok I will make the change for the gas and will try to put everything on the
Government CC.

From: Daly, Eric
Sent: Friday, August 18, 2017 11:54 AM
To: Stephens, Janet <Stephens.Janet@epa.gov>
Cc: Paulikas, Theresa M. <Paulikas.Terry@epa.gov>
Subject: RE: Daly NFB August 1st Travel Voucher Info

Thanks Janet. I have reviewed the Voucher. If I want to revise
anything do I need to go back through you again or others?

For instance, I paid for gas with cash on August 10, 2017 but it is
listed as August 1st. I want to be accurate as possible in case I am
audited.

Also, I would like to put the total \$2,463.90 on my travel card.

Please advise.

Regards,

Eric M. Daly
On-Scene Coordinator/Radiological Response Specialist
US Environmental Protection Agency- Region II

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2890 Woodbridge Avenue

Edison, NJ 08837
daly.eric@epa.gov
908-420-1707

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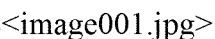
From: Stephens, Janet
Sent: Thursday, August 17, 2017 3:00 PM
To: Daly, Eric <Daly.Eric@epa.gov>
Subject: RE: Daly NFB August 1st Travel Voucher Info

Hi Eric, your voucher is ready for your review and stamp. Please let me know if you need my assistance.

From: Daly, Eric
Sent: Thursday, August 17, 2017 2:46 PM
To: Stephens, Janet <Stephens.Janet@epa.gov>
Cc: Paulikas, Theresa M. <Paulikas.Terry@epa.gov>
Subject: Daly NFB August 1st Travel Voucher Info
Importance: High

Hi Janet:

Below is the information requested for my Travel Voucher. Also, attached is my hotel receipt. Please let me know if there are any other issues. Thanks

Was \$<

From: Paulikas, Theresa M.
Sent: Tuesday, August 15, 2017 8:30 AM
To: Daly, Eric <Daly.Eric@epa.gov>
Subject: RE: ACTION REQUIRED - Please Request Travel Voucher

2 Choices.....you can create the helpdesk ticket and submit all your information or send me all your information and I will create the ticket.....the helpdesk will create your voucher, then you have to go into CONCUR and review and sign the voucher.....

Thanks,

Ter

From: Daly, Eric
Sent: Tuesday, August 15, 2017 7:50 AM
To: Paulikas, Theresa M. <Paulikas.Terry@epa.gov>
Subject: Fwd: ACTION REQUIRED - Please Request Travel Voucher

Hi. So I click request and they do the travel voucher? I'm a little confused with this next step. Thanks

Regards,

Eric M. Daly
On-Scene Coordinator/Radiological Response Specialist
US Environmental Protection Agency- Region II

ERRD/RPB/PPS
[2890 Woodbridge Avenue](https://www.epa.gov/errd)
[Edison, NJ 08837](https://www.epa.gov/errd)
daly.eric@epa.gov
[908-420-1707](https://www.epa.gov/errd)

"We must, indeed, all hang together, or assuredly we shall all hang separately",
Benjamin Franklin

Begin forwarded message:

From: <r2.helpdeskapp@epa.gov>
Date: August 15, 2017 at 7:30:02 AM EDT
To: <Daly.Eric@epa.gov>
Cc: <Paulikas.Terry@epa.gov>
Subject: ACTION REQUIRED - Please Request Travel Voucher

Helpdesk Application Email

**** This is a system generated message! Please do NOT reply to sender! ****

You are receiving this message because you have business associated with the Region 2 FMB HelpDesk.

Eric Daly

This is a reminder to submit a **travel voucher request** in the Finance Helpdesk for your TA#**TAA04S3M** for travel to **lewistown, ny** ending on **8/14/2017**.

The request, with the appropriate receipts and any other required supporting documentation, must be submitted within 2 business days after the end date of the travel. This will allow for the voucher preparation within 5 business days of the travel end date as required by Agency policy.

Please note that the original Travel Authorization (TA) was submitted by **Terry Paulikas**.

To start you voucher request, click on the link below.

Finance Helpdesk Link:

<https://x0202tnythnetpd.aa.ad.epa.gov/HelpDesk/App#/desks?desk=Finance>

We appreciate your prompt action.

Thank you.

Please DO NOT reply to this email.

May contain privileged information! Do not circulate!